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WORKSHOP ON

ENHANCING THE COMPETITIVENESS OF SMALL AND  
MEDIUM SIZED ENTERPRISES IN THE OIC MEMBER STATES

12-14 June 2012, Ankara, Republic of Turkey

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## Organization and Logistics Information

Venue | Accommodation | Transportation  
Practical Information | Downtown Information | Contact Information

## 1 Venue

The meeting will take place at Hilton Hotel in Ankara, Turkey.

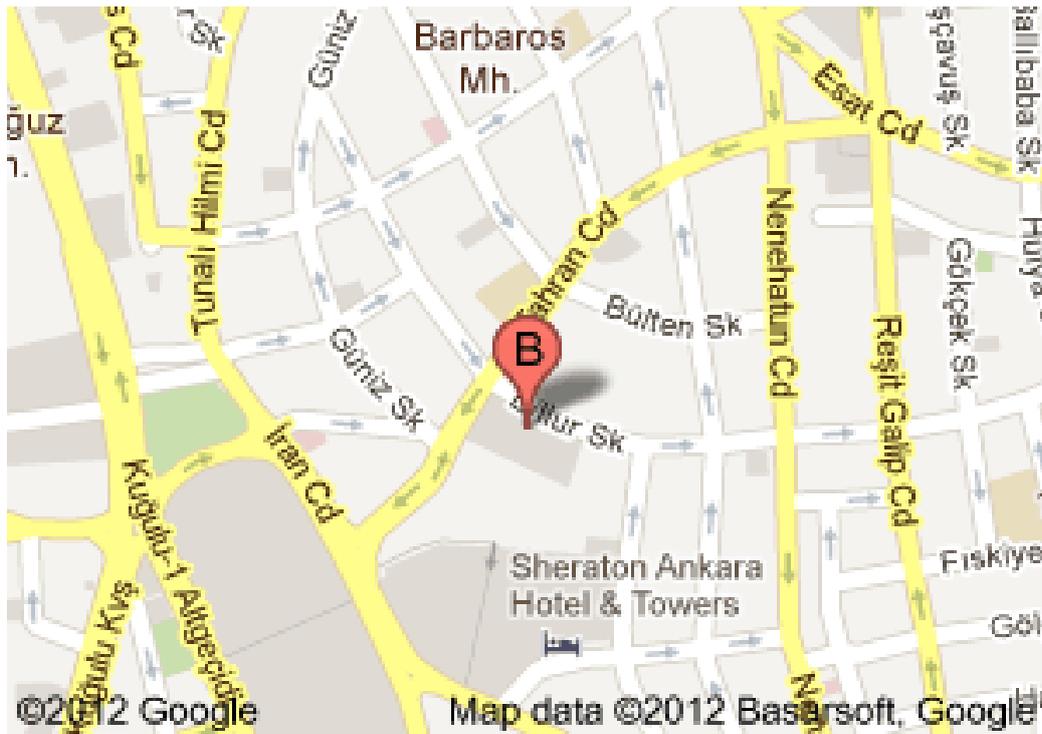
**Address:** Tahran Cad. No: 12, 06700 Kavaklıdere - Ankara / Turkey

**Web :** <http://hilton.com.tr/tr/Ankara-HiltonSA/>

**Phone :** +90 (312) 455 00 00

**Email :** [sales.ankara@hilton.com](mailto:sales.ankara@hilton.com)

**Map :**



### Meeting Language

The working language of the workshop will be English, Arabic and French.

### Information Desk

The Information Desk located at the lobby of the Ankara Hilton Hotel will be at the service of the participants during 12-14 June from 09:00 to 18:00 hours daily.

### Registration

All participants must fill out the registration form available in the website of the workshop and send it to SESRIC until 15 May 2012 at the latest.

## 2 Accommodation

Accommodation costs of one representative from each OIC Member Country will be covered by the organizers in Ankara Hilton Hotel during the period June 11-14 (3 nights). While additional participants are welcomed, they shall cover their own accommodation costs.

The following special rates will be applied for all participants at the Hilton Hotel: 1 day accommodation in standard room + breakfast: 105 USD

Some other Hotels close to the meeting venue (no special rate):

### **Ramada Hotel**

Single: 81 USD + VAT; Double: 97 USD + VAT

<http://www.ramadaankara.com.tr/index.php?reklam=1>

### **Crowne Plaza**

Single: 105 USD + VAT; Double: 125 USD + VAT

<http://www.cpankara.com.tr/default.aspx>

### **Sheraton Hotel**

Single: 204 USD + VAT; Double: 243 USD + VAT

<http://www.sheratonankara.com/>

*It is recommended to check the availability of the hotels before the arrival.*

## 3 Transportation to the Hotels Area

**Transfers of the participants from/to the Airport and to/from the Hotel will be ensured by the organizers.**

Venue of the meeting (Hilton Hotel) is around 30-40 minutes (30km / 18.64 miles) from the Ankara Esenboğa Airport (ESB).

- Transportation by airport cabs is approximately 50-60 TL / 28-35 USD
- "Havaş" shuttle services are just in front of the hotel and costs 10 TL / 5,6 USD
- Shuttles are available every half an hour between 03:00 - 04:00 - 04:30... 21.30 and adjusted daily according to aircraft take-off times between 21:30PM – 03:00AM. Duration of the trip to / from airport is approximately 35 minutes.

## 4 Some Practical Information for Travel

### Visas

All participants are advised to check with the Turkish Consular missions (where available) for visa requirements. Detailed information on visa requirements is available at <http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa>

### Local Time

The time in Ankara is GMT/UTC plus 2 (two) hours.

### Electricity

The electric current in Ankara is 220 Volt, 50 Hz. Two-pin round plugs are used.

### Weather

The summer climate experienced within Ankara is appealing and the days are often long, sunny, dry and pleasantly hot. During June, temperature in Ankara is around 20°C/68°F and can often top 27°C/81°F. However, the added humidity levels can make the climate feel even hotter.

### Currency Exchange

The currency used in Turkey is 'Turkish Lira'. Convertible foreign country currency can be exchanged at the airport, hotels, exchange offices and at all banks in accordance with the current exchange rates announced daily. International credit cards are widely used. As of 11 April 2012, exchange rates are:

1 USD = 1.79 TL

1 EUR = 2.34 TL

### Banks

Working hours for most of the banks are from Monday to Friday, 08:30 - 16:30. They are closed at weekends and at public holidays.

### Transportation in the City

Public transportation is widely used and reaches most of the places in Ankara. Buses, Minibuses, Metro, Ankaray and Taxis are convenient ways of transport from anywhere. The fares are as follows:

**Taxi:** 2, 1 TL / 1, 16 USD/km (taximeter starts from 2, 5 TL / 1, 39 USD)

**Minibus (Dolmuş):** 2 TL / 1, 11 USD

**Bus, Metro and Ankaray:** Card for one time usage is costed 1, 75 TL / 0, 97 USD

## Driving License

International Driving Licenses are recognized throughout Turkey. Car Rental Companies ask for a valid driving license.

## Restaurants

For all participants, it will be an outstanding opportunity to taste various samples of Turkish, European, Asian and international cuisine in Ankara. For more information, please check <http://www.ankaracityguide.com/5>

## Shopping

Most shops in Ankara are generally open from 09:00 to 19:00, Monday to Saturday. Big shopping centers are open through the week, usually from 10:00 to 22:00. In all shopping centers major credit cards are accepted and tax-free shopping is possible. Some of the most popular and easily accessible shopping centers in Ankara are Ankamall, Cema, Armada and Kentpark. You will also have the chance to do traditional shopping in in the historical Samanpazari, Ulus or Kızılay Bazaars, which are located in the city center.

## Site Visits

On the third day of the workshop, several site visits will be organized to KOSGEB OSTIM Center, OSTIM Organized Industrial Zone and two SMEs and a presentation will be done in OSTIM Organized Industrial Zone.

## Prayer Times

The information on prayer times in Ankara during the workshop is provided below:

Date	Fajr (Dawn)	Shorook (Sunrise)	Zuhr (Noon)	Asr (Afternoon)	Maghrib (Sunset)	Isha (Night)
11.06.2012	02:57	05:12	12:59	16:58	20:26	22:22
12.06.2012	02:57	05:12	13:00	16:58	20:26	22:22
13.06.2012	02:57	05:12	13:00	16:58	20:27	22:23
14.06.2012	02:57	05:12	13:00	16:59	20:27	22:24
15.06.2012	02:56	05:12	13:00	16:59	20:28	22:24

## Emergency

In any case of emergency dial 112 for Emergency Service and 155 for Police. Additional necessary numbers:

**110:** Fire Department

**156:** Gendarmerie

## 5 Downtown Information

### **Cultural and Historical Places (Distance to Meeting Venue)**

Ankara Castle (6, 4 km)

Hacı Bayram Veli Mosque (7, 1 km)

Atatürk Orman Ciftligi and Ankara Zoo (9, 3 km)

Anıtkabir (4, 6 km)

Atakule (4, 0 km)

Old National Parliament (TBMM) Building (3, 6 km)

Anatolian Civilizations Museum (6, 0 km)

National Library (5, 0 km)

Roman Bath (6, 0 km)

### **Entertainment and Trip (Distance to Meeting Venue)**

Mogan Lake (Golbasi) (20, 2 km)

Eymir Lake (9, 5 km)

Goksu Park (27, 4 km)

### **Bazaars, Shopping Malls (Distance to Meeting Venue)**

Tunalı Hilmi Road (1, 2 km)

Kızılay (3, 1 km)

Ulus (5, 6 km)

Ankamall (10, 2 km)

Cepa (8,8 km)

Armada (5,9 km)

Kentpark (8,9 km)

Panora (7, 5 km)

Acity Outlet (13, 5 km)

## 6 Contact Information

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